
STATISTICS CLUB CONSTITUTION

NAME

The name of this club will be Central Michigan University Statistics Club, hereafter referred to as Stats Club.

PURPOSE

1. To promote the academic pursuit of Statistics both in and out of the club
2. To provide a community where individuals with academic or personal interest in Statistics can meet with others of the same interests
3. To create a social atmosphere for the promotion and discussion of the interesting and/or challenging aspects of Statistics, as well as to explore its relevance to future academic and/or career choices as well as real-world application

MEMBERSHIP

Membership in Stats Club lasts until the end of the academic term in which it commenced, unless it is revoked by the executive officers.

1. Membership in Stats Club shall not be denied because of age, color, disability, gender, familial status, height, marital status, national origin, political persuasion, race, religion, sexual orientation, veteran status or weight.
2. Members must be students of Central Michigan University and at least 18 years of age.
3. Full membership will be granted to persons who pay dues each term and who are currently attending weekly meetings. Full membership commences on the date of which dues are paid. Full members may hold executive positions, attend and vote at club meetings, and participate in all Stats Club activities.
4. Associate membership shall be granted to persons who have not paid dues, but still attend weekly meetings. Associate members may attend club meetings in a non-voting capacity and participate in all Stats Club activities. Associate membership commences on the second meeting attended.
5. Termination of Membership
 - a. Voluntary termination of membership must be done by email or verbally to the President, Vice President, or Advisor.
 - b. Termination can only be done through a $\frac{3}{4}$ vote of every member at a general meeting and has to be ratified by the Advisor.

Central Michigan University (an AA/EO institution) is strongly and actively committed to increasing diversity and providing equal opportunity within its community.

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EXECUTIVE OFFICERS

1. There shall be at most six officers:
 - One President
 - One Vice President
 - One Secretary
 - One Treasurer
 - One Public Relations Coordinator
 - One Academic Advisor
2. The executive officers shall be elected with a majority ballot vote of all members at the end of the fall academic term, shall start training for the spring semester, and will hold their positions from the beginning of the fall term until the end of the spring term.
3. All members that are on academic, social, or disciplinary probation are prohibited from holding any office – elected or appointed.
4. The president is required to have a major or minor in statistics. All other offices may be any major.
5. If the President is unable to continue his obligation as such, the Vice President will take over as the President. For any other office, the President and the advisor will make a decision of who will take over the position.
6. The Academic Advisor is invited to act in the capacity of ex-officio member of the club.
7. At the discretion of the executive team, regular members may volunteer to play a support role to the club and aid with executive duties.

EXECUTIVE DUTIES

1. The primary duty of all executive officers is the upholding of this constitution.
2. The duties of the **President** are as follows:
 - a. To call and preside over general meetings
 - b. To manage the executive team and the strategic direction of the club
 - c. To represent the club in all community and organizational functions
 - d. To arrange programs and speakers for meetings and special functions
 - e. To arrange for workshops and other special activities
 - f. To maintain and update the club website and Facebook page
 - g. To maintain and update the club bulletin board
3. The duties of the **Vice President** shall be as follows:
 - a. To work closely with the president in defining and executing club goals
 - b. To work closely with the president in arranging programs and workshops
 - c. To maintain connection between Stats Clubs and other student organizations
 - d. To volunteer as president in the absence of the president
 - e. To volunteer as secretary in the absence of the secretary
4. The duties of the **Secretary** shall be as follows:
 - a. To take minutes at meetings and make the minutes accessible to the members
 - b. To maintain a list of all past and current members as well as attendance records in a three-ring binder
 - c. To make announcements of all club meeting times and location
 - d. To send thank you notes

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5. The duties of the **Treasurer** shall be as follows:
 - a. To maintain the club bank account
 - b. To manage collection/spending of funds and make deposits/payments promptly
 - c. To keep a general journal to show the chronological flow of funds and keep club members informed of the club's financial position
 - d. To prepare the budget at the beginning of term and give summary of financial records at the end of each team
 - e. To track ongoing fund raisers and make progress reports to the club
6. The duties of each **Public Relations Coordinator** shall be as follows:
 - a. To organize social events for the members of Stats Club
 - b. To keep a record of the club's activities and achievements during the year including taking pictures at projects, socials, and special events
 - c. To prepare a fun and professional club newsletter for the membership including things such as upcoming club meetings, project reports, notes on members' accomplishments, special honors bestowed upon members, birthdays, etc.
7. The duties of the **Academic Advisor** shall be as follows:
 - a. To be aware of policies and bylaws in regards to the club's activities
 - b. To have previous club management experience in order to advise the executive team on club matters
8. The duties of the **Executive Team** as a whole shall be as follows:
 - a. To actively promote and represent the club in a professional manner
 - b. To actively maintain a presence on campus by attending club meetings
 - c. To develop programs to attract new members
 - d. To develop fun activities for existing members
 - e. To develop fund raising activities for the club

COMMITTEES

Committees may, at need, be created by the executive officers and may be disbanded by the executive officers.

ALLOCATION OF FUNDS

It is recommended that club fund be primarily allocated to the following.

1. Academic events held by Stats Club.
2. Social events held by Stats Club.
3. Materials for the promotion of Stats Club or Statistics as a whole.
4. Other expenditures decided upon by a majority vote by the membership.

AMENDMENTS

1. This constitution may be amended by a majority vote of the membership.
2. A notice of the proposed amendment must be relayed to the membership at least a week in advance of the vote.

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DISSOLUTION

1. In the event that Stats Club is disbanded, all assets will be transferred to the Mathematics Department with the intent that they should be given to a new statistics club should one form.
2. Effort shall be made to return donated items to the donor. Should, after a reasonable period, the donor be unreachable, donated items shall be treated as an asset per the previous section.